**Best Practices**

**Referral Document for the valuers for assessment of answer-sheets**

Valuation of answer sheets is an integral part of the assessment process of any examination. The University has, over a period of time standardized the format in which the question paper is set.

The question paper can roughly be divided into two domains - predominantly objective & predominantly subjective. In assessing the predominantly objective part of the question paper i.e MCQ and BAQ, it has been observed that the inter-valuer synchronization is high. However, the same is not true for the predominantly subjective part of the question paper i.e SAQ & LAQ.

To minimize this inter valuer variation, the initiative of formulating a referral document featuring important modes that have been undertaken by the university. The said task is expected to be dispensed by the subject expert at the time of the verification of question papers at the time of examination. The subject experts are expected to report at the Examination Center for the verification of question papers half an hour before the commencement of the examination and are present till the examinees begin writing their Section ‘B’ & ‘C’ i.e, SAQ & LAQ. Therefore in total the subject expert has almost 45 minutes at his /her disposal upon verification of the question paper. This time is to be utilized for the structuring of the referral document at the exam center itself. Subject referral material in the form of text books are made available to the subject expert for structuring of the referral document at the Examination Center itself if required.

Assessment of MCQ is digitized and hence does not require any referral document. Referral document for BAQ includes answers in bullet points and for SAQ & LAQ shall be in a point wise manner according to the prescribed weightage and should include the bare minimum and most significant / relevant points required for the award of the prescribed marks.

This referral document is to be submitted to the Dean Academics present at the examination center who shall then make it available to the Director, CAP through the Director Examination Assessment and Evaluation, for necessary utilization & reference.

**Question bank for Post graduate courses.**

With the stabilization of electronic question bank for undergraduate formative and summative examination that has resulted in structuring of question paper in accordance with 100% (format) and 98% (content), there was a felt need for electronic question bank for postgraduate examination.

PG Summative/Preliminary examination consists of four Theory papers (Paper I to IV). In theory question paper, there are six short answer questions (10 Marks each) and two long answer questions in three question papers (Paper I to Paper III; 20 Marks each) while only three Long answer questions in paper IV, each carrying 50 Marks (including one optional LAQ). The Long
Answer Question is framed in structured manner taking into consideration the hierarchical nature of levels of revised Blooms taxonomy of cognition and unitization of the LAQ components is done accordingly.

The external paper setters find it difficult to set the question, in a structured, unitized manner (according to the norms of the University) with consideration of the hierarchical levels of cognitive learning. Taking into consideration, PG electronic Question Bank was developed, with six levels of cognition from recall to evaluation with appropriate unitization of marks pertaining to the level of cognition. This served as a readymade stock of questions for teachers and paper setters, Validators providing a facilitative mechanism for maintaining the desired standard of evaluation at the post graduate level.

Online feedback: Considering sensitivity towards environment, fostering green initiative, the feedbacks pertaining to academic appraisal and exit feedback for conduction of summative examination are obtained in an online model replacing the previous paper based feedbacks.

**Proposed Initiatives:**

- Creation of the 'School of Allied Sciences" with creation of the Faculty of Pharmacy, Faculty of Liberal arts, Humanities and social sciences, Faculty of Science and technology, Faculty of commerce and Management sciences.
- Rechristening the university from Datta Meghe Institute of Medical Sciences (DU) to "Datta Meghe Institute of Higher Education & Research"
- Starting five new courses in health professional education in regular and distance learning mode i.e. PG diploma in medical education, PG diploma in dental education, PG diploma in Ayurved education, PG diploma in nursing education, PG diploma in physiotherapy education.
- Launching of D.Sc degree program in health professional education.
- Broadening the ambit of PhD program.
- System generated papersetting through validated question bank.